



BOARD OF DIRECTORS
 District Office
 2729 Prospect Park Drive, Ste. 230
 Rancho Cordova, CA 95670

AMENDED AGENDA - REGULAR MEETING

Date: Wednesday, March 18, 2020

Time: 6:30 p.m.

Location: 2729 Prospect Park Drive – Suite 230
 Large Conference Room
 Rancho Cordova, CA 95670

AND BY TELECONFERENCE

For information regarding this Agenda, please contact:
Danielle Jones, Clerk of the Board
 (916) 842-3311

Cordova Recreation and Park District Mission Statement

Lead the region in recreation and parks through excellence and transparency in serving the needs of our diverse and growing community.

PUBLIC COMMENT – Members of the public may address the Board of Directors on general District topics during Item B, or on specific agenda items when the items are heard. A blue speaker card should be submitted to the Clerk of the Board, and speakers will be called to the podium at the appropriate time. A time limit of three (3) minutes will be observed for each speaker.

MEETING RECORDINGS – Members of the public are hereby notified that meetings of the Board of Directors are recorded. A link to the videos is available at www.crpdpd.com and requests for the audio recordings may be made to the Clerk of the Board.

MEETING MINUTES – Only Board-approved minutes are posted to the District website.

UPDATE: Due to guidelines provided in response to the COVID-19 pandemic, the Regular Meeting of the Board of Directors on March 18, 2020 will be conducted via Teleconference.

Phone number: 425-436-6341

Access Code: 837774#

Page #

1-4

A. Call to Order

- **Pledge of Allegiance** – Led by Ken Henderson, President of the Cordova Recreation and Park Foundation
- **Roll Call**
- **Board Disclosures on Action Items**

B. Comments by the Public on Non-Agenda Items

Members of the public may address the Board on District topics not listed on this agenda. Speakers are limited to three (3) minutes. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer the matter to staff.

Page #

5-65 **C. Consent Calendar (Roll Call Vote)**

Consent Calendar items are considered administratively routine and will be acted upon in one motion, unless separate action on a specific item is necessary. The Chairperson will consider any requests for discussion on the items prior to approval of the Consent Calendar.

- 5-8 C-1: APPROVE Minutes of Regular Meeting of the Board of Directors on 2/19/2020.
- 9-25 C-2: APPROVE Minutes of Special Meeting of the Board of Directors on 2/24/2020. (Abstain – Danzl)
- 26-32 C-3: District Financial Report – February 2020. (Payroll Total: \$343,407)
- 33-57 C-4: APPROVE the Release of a Request for Proposals (RFP) for District Information Technology Services.
- 58-61 Res. C-5: ADOPT Resolution 19/20-34 Accepting the Notice of Completion for the Federspiel Park Building Demolition Project.
- 62-65 Res. C-6: ADOPT Resolution 19/20-35 Accepting the Notice of Completion for the Stone Creek Community Park Sidewalk Repair Project.

D. Presentations

- D-1: Presentation by the Cordova Recreation and Park Foundation.

66-67 **E. Committee Reports**

- 66 E-1: Standing Committee: District Policies on 2/26/2020. (Leimbach, Reyes)
- 67 E-2: Standing Committee: Budget & Finance on 3/4/2020. (Leimbach, Reyes)

F. Public Hearings (Roll Call Vote) – None.

68-177 **G. Regular Calendar (Roll Call Vote)**

- 68-72 G-1: AUTHORIZE the General Manager to execute a General Construction Contract with S.W. Allen Construction, Inc. in the amount of \$7,896,127 for construction of the Cordova Community Pool Replacement Project.
- 73-99 Res. G-2: ADOPT Resolution 19/20-36 and AUTHORIZE the General Manager to sign a Land Lease Agreement and Memorandum of Understanding (MOU) with GST Capital Partners, LLC, a Delaware limited liability company, for the purpose of a Cell Tower Easement on Countryside Park [APN-077-0310-059-0000].
- 100-126 Res. G-3: ADOPT Resolution 19/20-37 and AUTHORIZE the General Manager to sign a Land Lease Agreement and Memorandum of Understanding (MOU) with GST Capital Partners, LLC, a Delaware limited liability company, for the purpose of a Cell Tower Easement on Argonaut Park [APN-067-0430-023-0000].

Page #

- 127-153 Res. G-4: ADOPT Resolution 19/20-38 and AUTHORIZE the General Manager to sign a Land Lease Agreement and Memorandum of Understanding (MOU) with GST Capital Partners, LLC, a Delaware limited liability company, for the purpose of a Cell Tower Easement on Kavala Ranch Park [APN-067-0690-071-0000].
- 154-157 Res. G-5: ADOPT Resolution 19/20-39 to AMEND the Fiscal Year 2019/20 Cordova Recreation and Park District Final Budget for the Sunridge CFD (347E) and AUTHORIZE the General Manager to file with the County Auditor-Controller.
- 158-164 G-6: ADOPT a Records Management Policy for the Cordova Recreation & Park District.
- 165-168 G-7: ADOPT amendments to the District’s Memorial Donation Policy.
- 169-177 G-8: ADOPT a Social Media Policy for the Cordova Recreation & Park District.
- 178-190 **H. Board of Directors Items**
In compliance with Government Code Section §53232.3(d), Board members are asked to provide a report on information relevant to the District.
- 178 H-1: Board Member Reports
- a.) Training – *None*.
- b.) Board Member Community Activities & Meetings Report
- 178
- 179-190 H-2: Board Officers / Appointments / Elections **(Roll Call Vote)**
- 179-182 Res. a.) ADOPT Resolution 19/20-40 authorizing the intention to transition to By-District Elections for the Cordova Recreation and Park District Board of Directors.
- 183-190 Res. b.) NOMINATE a District representative to run for Election to a three (3)-year term on the California Special Districts Association (CSDA) Board of Directors – Seat C – and ADOPT Resolution 19/20-41 supporting the nomination and service on the Board, if elected.
- 191-199 **I. Comments by Staff on Non-Agenda Items**
- 191-199 I-1: District-wide Monthly Progress Report – March 2020
- Administration Department
 - a.) General Manager
 - b.) Clerk of the Board / Executive Support Division
 - c.) Budget & Finance Division
 - d.) Human Resources Division
 - Park Planning and Development Department
 - Parks and Recreation Department
 - Review Board Invitation Page

Page #

200-202 **J. Informational Items**

200-201 J-1: Articles / Correspondence / Public Outreach
(1) Letter – *LAFCo SDAC Nomination*

202 J-2: CRPD Board /Administration Calendar (March & April 2020)

K. Adjournment

The next Regular Meeting of the Board of Directors of the Cordova Recreation and Park District is on Wednesday, April 15, 2020 at 6:30 p.m.

ADA Compliance Statement

The District will provide reasonable accommodations for persons with disabilities planning to participate in Board Meetings who contact the main District Office at least 48 hours before the meeting at (916) 842-3300.

Release of Board Package Documents

Non-confidential Board Package materials will be made available to the public at the same time they are made available to the Board of Directors. Copies of the Board Package are available online at www.crpdc.com and at the District Office, located at the above address during the following business hours: 7:30 a.m. to 5:30 p.m. Monday through Thursday; 8:00 a.m. to 5:00 p.m., every other Friday. Electronic copies are available upon request.

Agenda Posting Certification

Regular Meeting – 72 Hours' Notice Required

I certify that this agenda was posted and available for public review at the District Office, 2729 Prospect Park Drive, Suite 230, Rancho Cordova, CA 95670 at least 72 hours in advance of the Regular Meeting, in accordance with the Ralph M. Brown Act.

AMENDED AGENDA POSTED

Monday, March 16, 2020


Danielle Jones, Clerk of the Board