

# 25-26 HYDE Out Membership Packet

Cordova Recreation & Park District 2197 Chase Drive Rancho Cordova, CA 95670 916-369-9844



Thank you for enrolling your teen into Cordova Recreation & Park District's (CRPD) HYDE Out (Healthy Youth Development Experience) After-School Teen Center! The CRPD strives to serve and meet the needs of its community by providing an affordable option for supervised care for teens. The HYDE Out program (program) provides a place for youth to learn, build social skills, and make new friends.

Our team will provide a schedule of activities designed to appeal to the varied interests of our participants. Each day will consist of a planned activity, access to laptops (with internet for schoolwork), and social time.

To ensure the best possible experience for your teen, we ask that you carefully review this packet, as it contains important information to help you prepare for the program. After reviewing the registration packet, additional questions, comments or concerns can be addressed by contacting Recreation Coordinator, Courtney Onstot at <a href="mailto:constot@cordovarpd.gov">constot@cordovarpd.gov</a> or Recreation Supervisor II, Matt Zimmerling at <a href="mailto:mzimmerling@cordovarpd.gov">mzimmerling@cordovarpd.gov</a>.

We hope your family enjoys their time in our HYDE Out After-School Teen Center. Our team has put together a comprehensive schedule to make the most of our time together. We are looking forward to the fun and new experiences we get to share this year!

Warm Regards,

Courtney Onstot
Recreation Coordinator

Matt Zimmerling Recreation Supervisor II

# What is the HYDE Out After-School Teen Center?

The HYDE Out After-School Teen Center is a safe, alternative afternoon space for teens within the CRPD's boundaries to develop social skills, discover new talents, encourage civic engagement, make new friends, and create positive lasting memories. Teens will have access to laptops (for homework), and structured and designated times to play in the game room.

# Registration

The HYDE Out After School Center is offered to middle school and high school students from 6<sup>th</sup> to 10<sup>th</sup> grade. The center is open to both residents and non-resident teens at a low cost. Registration is available by completing the registration information found at the back of this packet and submitting it to the Hagan Community Center or emailing the forms to Courtney, <a href="constot@cordovarpd.gov">constot@cordovarpd.gov</a>. Information collected includes, but is not limited to emergency contacts, medical information, and other relevant behavioral and health information. Please understand that until this paperwork is complete and turned in and until payment is made your child will not be able to attend.

Photos may be taken of the program for publication in our recreation guide, social media, website, and other promotional use.

# **General Program Information**

The HYDE Out is a safe place for teens to socialize after school. The schedule is flexible to allow teens the ability to relax, engage, or complete homework during the allotted time.

#### Schedule

The HYDE Out will open on Monday, August 11, and will operate most days FCUSD has school. The HYDE OUT will be closed during all school breaks, holidays, and noninstructional days. The final day of the HYDE Out will be on Friday, May 22, 2026.

Times: Monday, Tuesday, Wednesday, Friday from 3 p.m. - 6 p.m. and Thursday from 1:30 p.m. - 6 p.m.

# Daily Schedule

#### Monday – Wednesday, Friday

3 - 4 p.m. Chill/Homework time

4 – 5 p.m. Organized activity related to teen interests

Examples of organized activities are dodgeball, slime making, tournaments etc.

5 p.m. - 6 p.m. R & R (Rec and Relaxation)

Thursday

1:30 - 3 p.m. Chill/Homework time

3 - 5 p.m. Cooking Activity & Outdoor Activity

Examples of outdoor activities are barn visit, river walk, scavenger hunt etc.

5 - 6 p.m. R & R (Rec and Relaxation)

#### Checking In/Out

When entering the HYDE Out and before participating in any activities, teens will be required to sign in at the desk using their HYDE Out membership ID. Anytime a teen leaves the HYDE Out, they will be required to sign out and check out with a staff member. If the teen has membership forms on file, they are welcome to drop in during operating hours, which are after school (including minimum days and early release days) until 6 p.m. HYDE Out members can check themselves out of the program at their discretion.

Staff will pick up teens at the Riverview STEM Academy and Mitchell Middle School and transport them to the HYDE Out. Depending on the number of participants each day, multiple pick-up trips may be needed. If you are requesting transportation for your teen, there may be times when your teen is unattended on the school campus while waiting for the van to return.

HYDE Out closes at 6 p.m. All participants will be asked to sign out and leave the building at 6 p.m.

#### **Technology Use**

Laptops may be available during designated times and spaces to allow participants to check out for homework and structured HYDE Out activities. All participants who wish to use the laptops must return the attached technology agreement, signed by both the teen and their parent/guardian. Upon returning the form, teens will be allowed to check out a laptop and access the internet, including Google Classroom and Google Drive (access to google docs, sheets, forms, slides, etc.) during the designated time and when scheduled by staff for HYDE Out activities. Laptops are only available for structured activities, or homework and are not available for personal internet browsing. Our laptops were generously donated by the Community Enhancement Grant provided by the City of Rancho Cordova, Measure H funds in 2019.

## **Health Policies and Recommendations**

Teens with allergies, medical conditions, disabilities, or other pertinent health-related information must include this information on their Child Information Form. Please email Courtney <a href="mailto:constot@cordovarpd.gov">constot@cordovarpd.gov</a> with any questions or concerns.

Please help us by only sending a healthy teen to the program. If your teen is sick the night before with flu-like symptoms (fever, vomiting, diarrhea, chills, etc.) please keep them at home a full 24 hours after symptoms subside to give them enough time to recuperate before returning to the program. If your child stays home from school for illness they cannot attend the HYDE Out program that day. The CRPD reserves the right to contact the teen's grownup for immediate pick up from the program for any teen showing signs or illness.

If your teen is exposed to lice, COVID-19 or any communicable disease such as pink eye, measles, chicken pox, etc., please notify the site immediately so that incubation dates are verified, and the health of all teens concerned may be protected. Names of sick teens will not be provided to parents. Only the type of illness, possible symptoms, and exposure dates will be given to parents. This is a courtesy to every parent to alert them of any illness their child may have been exposed to. It also helps to reduce the risk of the spread of communicable diseases to ensure every child's health and safety. Some conditions that are contacted through person-to-person contact may require a doctor's release before the child returns to the program. We want to keep you as well informed as possible and ensure every teen's health and safety while participating in our program. The HYDE Out will follow any guidelines required by the state of California and the County of Sacramento when it comes to COVID-19 or other communicable diseases.

#### Medications

Teens who take medication during program hours should bring it in a container inside their backpack. The container should be labeled with the child's name and the medication MUST BE LABELED with the teen's name and content. Teens can be reminded to take medication, but they are responsible for doing so. Teens with lifethreatening conditions such as asthma, food allergies, or bee sting allergies should always keep their medication with them. The medication portion of the Child Information Form must be completed for teens taking or carrying medication while at the program. Staff cannot administer or hold onto participants' medication.

We will make every reasonable effort to comply with the Americans with Disabilities Act. If your child requires accommodation, please call us in advance at 916-369-9844.

# **Program Expectations**

We have a few rules to keep teens, staff and our facilities safe. Please review with your teen prior to the start of program:

- Follow directions; listen to, respect and cooperate with HYDE Out staff, fellow participants and others
- Respect the park, animals, facilities, equipment and supplies
- You must wear shoes at all times in the program
- Do not bring toys or valuables from home, we are not responsible for lost, damaged or stolen belongings including electronics
- No sharing of food with students or staff
- Agree, follow and sign the HYDE Out Code of Conduct

#### **Student Behaviors**

Teens and grownups are required to sign a Code of Conduct at the start of the program. HYDE Out staff are onsite to engage and interact with participants, monitor activities and handle behavior issues. Inappropriate behavior will be addressed promptly. The situation will be discussed by the staff and the teen(s) involved. The grownups of the teen may be contacted. Behavior management at the HYDE Out will be administered with firmness, fairness and consistency.

The following format is used:

- Staff will use verbal warnings if a teen is not following general rules, staff will document the warning.
- Three Strikes If after a verbal warning is issued, or if the behavior is severe enough, staff will issue a "strike" to participants.
  - 1<sup>st</sup> Strike: Parent/guardian will be contacted, and teen may be removed for the day. A behavior report will be documented which the parent/guardian will be required to sign before their teen returns to the HYDE Out.
  - 2<sup>nd</sup> Strike: Parent/guardian will be contacted, and teen will be suspended from the program for one day; a second behavior report will be documented and required to be signed prior to their teen returning to the HYDE Out.
  - 3<sup>rd</sup> Strike: Parent/guardian will be contacted, and teen will be expelled from the program for the rest of the school year.

Consequences may include the loss of HYDE Out privileges including activities or special events. If the teen is a danger to themselves or others or is interfering with the program, the parent/guardian will be asked to pick them up from the facility immediately.

The following behaviors may result in the immediate removal and expulsion of the teen:

- Fighting (hitting/punching/kicking another participant, regardless of reason, or who hit first)
- Physical or verbal abuse or lying to a staff member
- Direct abusive/obscene/profane language/gesture or behavior to other teens and/or staff
- Vandalism to CRPD or to another teen's property

If a teen becomes aware of any potentially dangerous and/or illegal situations regarding weapons, drugs alcohol, fights, property damage, theft, etc. or has information regarding such, they are requested to report it to a staff member immediately.

## **Cell Phone Usage**

Cell phones are permitted at the HYDE Out; however, the HYDE Out is not responsible for any lost, damaged or stolen items. There may be set "no-power hours" where teens will not be granted access to their phones, as well as times staff ask for phones to be put away for games and activities. If you try to reach your teen on their cell phones and they do not answer, you are encouraged to call the HYDE Out at **916-382-8566** to get in touch with them.

## **Interpersonal Relationships**

Appropriate personal relationships are encouraged. The HYDE Out policy is one of "hands-off." Holding hands, arm in arm, sitting on laps, hugging and kissing are not appropriate while at the HYDE Out. Sexual harassment will not be tolerated.

#### **Dress**

Teens at the HYDE Out are expected to follow the Folsom Cordova Unified School District's dress code while attending the program.

### **Arrival from Mills Middle School**

Staff will meet the Mills Middle School students at the flagpole on the first day of the program to walk them to the HYDE Out. After the first day, students will walk to the HYDE Out and check in with staff once they arrive. Participants are asked to walk the new sidewalks on Coloma Road and Chase Drive on their way to the HYDE Out.

#### Teen Express

HYDE Out staff will transport students who are signed up for the Teen Express from The Riverview STEM Academy and Mitchell Middle School. Parent/guardian must submit the Teen Express contract prior to their teen riding in the CRPD vehicle. We can only provide one driver who will shuttle students from school to the HYDE Out. Students are required to check in with the driver and wait at the designated spot until the driver returns and it's their turn for transportation.

Teen Express privileges may be lost for those who do not follow the Teen Express rules or are disrespectful to staff, other participants or the vehicle.

## W. E. Mitchell Middle School

**Pick Up Location:** Flagpole in front of the school **Pick Up Times:** M, Tu, W, F – 3:05-3:15 p.m. Thursday - 1:35-1:45 p.m.

Minimum Days – times vary

#### **Riverview STEM Academy**

Pick Up Location: Student Care Loop (facing park)
Pick Up Times: M, Tu, W, F – 2:45-2:55 p.m.
Thursday - 1:15-1:25 p.m.
Minimum Days – times vary

#### Staff

#### **Recreation Supervisor**

The Recreation Supervisor is responsible for creating and/or implementing the program, the policies, and the procedures necessary to ensure the safety of staff and teens in addition to providing quality community enrichment. The Supervisor deals with the administration and registration of the program along with customer service and satisfaction. The Supervisor also organizes and conducts the hiring and training process for staff.

#### **Recreation Coordinator**

Under the direction of the Recreation Supervisor, the Recreation Coordinator is responsible for the daily operations of the program, safety, and supervision of all staff and teens, proper opening/closing of facilities, and maintaining a supply inventory, forms, and records, as needed. They create themes, curriculum, policies, procedures, and scheduling. The Recreation Coordinator will also address any customer service or staff-related issues.

#### **Recreation Leaders**

The Recreation Leaders are responsible for facilitating, initiating, and leading games, sports, arts and crafts or any other activities chosen by the teens. This position works directly with participants and is accountable for their safety and supervision throughout the day's activities and special events. Recreation Leaders are expected to create and maintain a safe, enjoyable, and fun atmosphere for participants, as well as, be a leader and a role model for appropriate social and physical behaviors.

We are very proud of the quality of staff we have assembled for this program. Our staff is hired and trained specifically for these leadership positions. Candidates are screened through an interview process, a reference check, and a Live Scan fingerprinting check for any criminal convictions. Our staff is certified in CPR and First Aid and undergo training which includes mandated reporting, activity training, leadership, problem-solving and managing behaviors. All have been selected for their enthusiasm, love of teens, and the unique skills and strengths they bring to the program.

## **Contact Information**

You are always welcome to contact us at the Hagan Community Center, 916-369-9844, or by email with any questions, concerns or comments:

HYDE Out Staff

Courtney Onstot, Recreation Coordinator

Pam Wickens, Administrative Assistant

Matt Zimmerling, Recreation Supervisor II

916-382-8566

constot@cordovarpd.gov

pwickens@cordovarpd.gov

mzimmerling@cordovarpd.gov

mzimmerling@cordovarpd.gov

(questions & concerns)

Thank you for choosing the HYDE Out After-School Teen Program for your teen. We look forward to a wonderful year with your family.

**Updated: 8/4/25** 



Side effects to medication:

# Cordova Recreation & Park District HYDE Out Child Information Form (2025-2026)



**Teen Information:** Name: Birthdate: Preferred Name ("nick name"): \_\_\_\_\_\_ Pro-noun: \_\_\_\_\_ Address: City: Zip: Phone Number: \_\_\_\_\_\_Email Address: \_\_\_\_\_ Child lives with: ☐ Both Parents ☐ Mother ☐ Father ☐ Other: School attending: \_\_\_\_\_ Grade level: Parent/Guardian Information: Name:\_\_\_\_\_ Work/Cell Phone:\_\_\_\_\_ Relationship:\_\_\_\_\_ Name: \_\_\_\_\_ Work/Cell Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_ **Emergency Contact Information:** Name:\_\_\_\_\_ Work/Cell Phone:\_\_\_\_\_ Relationship:\_\_\_\_\_ Work/Cell Phone:\_\_\_\_\_\_ Relationship:\_\_\_\_\_ **Medical Information:** Allergies: Does your child have any medical concerns or activity restrictions we should be aware of? ☐ Yes ☐ No If yes, please explain: Would you like to request accommodations for your child? ☐ Yes ☐ No If yes, please complete our Reasonable Accommodations Questionnaire available at www.cordovarpd.gov Will your child require medications during childcare hours? ☐ Yes ☐ No If yes, please complete below: The child named on this form will be required to take medication while in the HYDE Out Program. CRPD staff has my permission to counsel staff regarding the possible effects of the medication on my child. I will not hold Cordova Recreation & Park District or its employees responsible if my child refuses to take the medication. Medication is kept in child's lunch box or backpack, unless arrangements are made with the site supervisor. Medication 1 Medication Name: \_\_\_\_\_ Dosage:\_\_\_\_\_ Time Taken: \_\_\_\_\_ If as needed, how often can it be taken: \_\_\_\_\_ Side effects to medication: Medication 2 Medication Name: Dosage: Time Taken: \_\_\_\_\_\_ If as needed, how often can it be taken: \_\_\_\_\_





# **Code of Conduct**

Code of Conduct for teens, parent/guardian and staff

As a member of the HYDE Out I will: Act with respect and be considerate to others Be respectful with my language and gestures Follow the rules set forth by the HYDE Out

I agree to uphold this Code of Conduct and understand that failure to comply with this Code of Conduct may result in my loss of privileges, suspension or permanent expulsion from the HYDE Out. I understand that

## **Teen Agreement:**

	understand that depending on the severity nor expulsion and will be determined at the n.	
Teen Name	Teen Signature	Date
Grownup Agreement: I agree to carry out the rules a consent to the enrollment of n	nd regulations of the HYDE Out as outlined in teen at the HYDE Out.	n the Teen & Family Handbook. I
Parent/Guardian Name	Parent/Guardian Signature	 Date



# Cordova Recreation & Park District HYDE Out Afterschool Program Liability Waiver (2025-2026)



(name) participate in

Class: CRPD HYDE Out Teen Center Dates: 8/11/25 - 5/22/26 Location: Hagan Community Center Times: after school

# AGREEMENT, WAIVER, AND RELEASE

In consideration for being permitted by the Cordova Recreation & Park District to participate in the above-referenced activity, I hereby waive, release and discharge any and all claims for damages for personal injury, death, or property damage which I may have, or which may hereafter accrue to me, as a result of participation in said activity. This release is intended to discharge in advance the District (including its officers, employees, volunteers, and agents) from any and all liability arising out of or connected in any way with my participation in said activity, even though that liability may arise out of active or passive negligence or carelessness on the part of the persons or entities mentioned above.

It is further agreed that this waiver, release, and assumption of risk is to be binding on my heirs, administrators, executors, and assigns and that I shall indemnify and hold the Cordova Recreation & Park District (including its officers, employees, volunteers, and agents) free and harmless from any loss, liability, damage, cost or expense which may arise out of or connected in any way with my participation in said activity.

Additionally, I fully understand that my participation in the above-referenced activity exposes me to the risk of personal injury, death, communicable diseases, illnesses, viruses, and/or property damage. I hereby acknowledge that I am voluntarily participating in this activity and agree to assume any such risks.

PHOTOGRAPHIC RELEASE: I understand that District staff may photograph/video me and/or my minor child(ren) and that the District may use such photographs/videos to promote District programs now and in the future. I expressly allow, and hereby waive any objection to the District photographing/videoing me and/or my minor child(ren). I understand that all photos/videos will remain the property of the District. Opt-Out forms available upon request.

PARENTAL/GUARDIAN CONSENT: (to be completed and signed by parent/guardian if Participant is under 18

years of age.) I hereby consent that the participant listed above, \_\_\_\_\_\_

behalf. I state that said minor is physically able to parti hold the District (including its officers, employees, volu	physically able to participate in said activity. I hereby agree to indemnify and ficers, employees, volunteers, and agents) free and harmless from any loss, e which may arise out of or connected in any way with said minor's			
I HAVE CAREFULLY READ THIS AGREEMENT, WAIVER, A I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND DISTRICT AND I SIGN IT OF MY FREE WILL.	AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS. D A CONTRACT BETWEEN MYSELF AND THE ABOVE			
(SIGNATURE of Parent/Guardian)	PRINT NAME			
NAME OF PARTICIPANT	DATE			



# Participant Technology Use Agreement



Participant Name (Print)	

The **CORDOVA RECREATION & PARK DISTRICT** ("CRPD") agrees to allow the participant identified above ("Participant") to use the CRPD's technology resources to access the Internet under the following terms and conditions:

- Conditional Privilege. The Participant's use of the CRPD's resources, including access to the Internet ("CRPD Technology Resources") is a privilege conditioned on the Participant's agreeing to the CRPD policies and terms of this agreement and on the Participant's abiding by the same. Specifically, no Participant may use the CRPD's access to the Internet (CRPD Internet Access) unless the Participant and his/her parent or guardian have read and signed this agreement.
- 2. Acceptable Use. The Participant agrees that they will use the CRPD's Internet access for educational purposes only. In using the Internet through the CRPD Internet Access, the Participant agrees to obey all federal and state laws and regulations and CRPD policies. The Participant also agrees to abide by any Internet use rules instituted at the HYDE Out, whether those rules are written or verbal. CRPD policies may be updated from time to time, and updates will be available for review at the HYDE Out.
- 3. **Penalties for Improper Use.** If the Participant violates this agreement and misuses the CRPD's Internet Access, the Participant may be subject to disciplinary action, including suspension or expulsion from the HYDE Out, revocation of the participant's access to the Internet, as well as legal or criminal action where appropriate.
- 4. "Misuse of the CRPD's access to the Internet" includes, but is not limited to, the following:
  - (a) Use of the CRPD's access to the Internet for other than approved educational purposes;
  - (b) Gaining intentional access or maintaining access to materials which are obscene, pornographic or whose dominant appeal is sexual arousal;
  - (c) Using the Internet for any illegal activity, including computer hacking and copyright or intellectual property law violations;
  - (d) Accessing social media unless authorized by the instructor for a class activity directly supervised by a staff member;
  - (e) Cyber-bullying/bullying using abusive or profane language in private messages on the system; or using the system to harass, insult or verbally attack others;
  - (f) Using encryption software without CRPD authorization;
  - (g) Wasteful use of limited resources provided by the school including paper;
  - (h) Causing congestion or disruption of the network through lengthy downloads of unapproved large files or other activities, including the intentional introduction of viruses to the system;
  - (i) Obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives or fireworks;
  - (j) Gaining unauthorized access to resources, files or data of any type
  - (k) Using the network for personal, financial or commercial gain;
  - (I) Theft or vandalism of data, equipment or intellectual property;
  - (m) Invading the privacy of individuals;
  - (n) Creating a web page or associating a web page with the CRPD without proper authorization;
  - (o) Providing CRPD Internet Access to unauthorized individuals;
  - (p) Failing to adhere to CRPD Internet use rules;
  - (q) Taking part in any activity related to Internet use which creates a clear and present danger or the substantial disruption of the orderly operation of the CRPD;
  - (r) Circumventing or disabling security measures.

5. **No Expectation of Privacy.** The CRPD reserves the right to monitor the Participant use of technology within the jurisdiction of the CRPD without advance notice or consent. Participants shall be informed that their use of the CRPD technology, including but not limited to, computer files, email, text messages, instant messaging and other electronic communication, is not private and may be accessed for the purpose of ensuring proper use. Participants have no reasonable expectation of privacy in use of the CRPD technology. Participants' personally owned devices shall not be searched except in cases where there is a reasonable suspicion, based on specific objective facts, that the search will uncover evidence in a violation of the law or CRPD policies.

The Participant and parent signing below agree that if the Participant uses CRPD Technology Resources, the Participant waives any right to privacy the Participant may have for such use. The Participant and parent agree that the CRPD may monitor the Participant's use of CRPD Technology Resources and Internet Access and may also examine all system activities the Participant participates in. The CRPD may share such transmissions with the Participant's parents.

- 6. **No Guarantees.** The CRPD will make good faith efforts to protect children from improper or harmful matter that may be on the Internet. At the same time, in signing this agreement, the parent and Participant recognize that the CRPD can make no guarantees about preventing improper access to such materials on the part of the Participant.
- 7. **CRPD Held Harmless and Promise Not to Sue.** In order to protect itself from future lawsuits where a Participant or parent alleges that the Participant suffered some kind of injury because the Participant used the CRPD's Internet Access or other technology resources, the CRPD requires that the Participant and parent promise to forego such claims against either the CRPD or its employees in return for being allowed to use the resources. Therefore, the Participant and parent agree to hold the CRPD and its employees harmless from any claim or liability arising out of or resulting from the Participant's use of the CRPD's Internet Access, even though the nature, extent and seriousness of such claims are currently unknown. In other words, the Participant and parent agree that they will not sue the CRPD or any CRPD employee over any claim that comes about as a result of the Participant's using the CRPD's Internet access. By signing this agreement the parent and Participant waive any such claims that may occur in the future, whether they are now aware of how the Participant could be injured by using the Internet, or the extent of such alleged injury. In doing so the Participant and parent waive any protection they have under Civil Code section 1542 with regard to claims arising from the Participant's use of CRPD Internet Access. That law reads as follows:

A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN THEIR FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY THEM MUST HAVE MATERIALLY AFFECTED HIS SETTLEMENT WITH THE DEBTOR.

8. Signatures. We, the persons who have signed below, have read this agreement and agree to be bound by the and conditions of this agreement.				
Participant Signature	Date			
Parent/Legal Guardian Signature (For Participants under 18 years old)	Date			





## The HYDE Out Teen Express Student/Guardian Contract

The Teen Express is available for students who attend Mitchell Middle School and the Riverview STEM Academy and are registered for the HYDE Out After School program. Teens needing transportation must read the following rules and both teens and grown-ups must sign prior to the first ride.

#### W. E. Mitchell Middle School

Pick Up Location: Flagpole in front of the school

**Pick Up Times:** M, Tu, W, F - 3-3:10 p.m.

Parent/Guardian Signature

Thursday - 1:35-1:45 p.m. Minimum Days – times vary

#### **Riverview STEM Academy**

**Pick Up Location:** Student Care Loop (facing park) **Pick Up Times:** M, Tu, W, F – 2:45-2:55 p.m.

Thursday - 1:15-1:25 p.m.

Minimum Days – times vary

Date

- Teens must meet at the designated area and check in with HYDE Out staff within 10 minutes of the final school bell. Teens are required to wait in the designated area until their turn to ride to the HYDE Out. Teens who leave may lose their opportunity to ride on the Teen Express.
- Teen Express service does pick up early on minimum/super minimum days.
- Spots on the Express are reserved only for teens who are signed up for The HYDE Out Membership.
- The Teen Express is designed to allow teens to come and enjoy the after-school program. It is not a means for
  teens to be transported to the Hagan Community Center and then walk home after school. If a pattern develops
  of teens routinely checking out early from the HYDE Out, grownups will be contacted regarding termination of
  the Teen Express.
- It is important that each teen is on time to the vehicle after school, the driver is unable to wait for late students.
- Please contact the Hagan Community Center at 916-369-9844 if your teen will no longer ride the Teen Express due to after- school sports, clubs or other engagements.
- Food and drinks are not allowed in the vehicle at any time.
- All Express participants are expected to follow all HYDE Out after-school program policies while riding in the
  vehicle. Teens that have behavior issues in the vehicle or at the after-school program will be removed from
  the service.

Teen's Name:	Age:	_Grade:	
School where we will be picking up:	☐ Mitchell Middle School	☐ Riverview STEM Academy	
Days Needing the Teen Express Service:	ом от оw о	Th □ F	
Parent/Guardian Information			
Name:	Phone:	Relationship:	
Emergency Information			
Name:	Phone:	Relationship:	
Name:	Phone:	Relationship:	
I, (t rules and understand that failure to do so wi			
Teen Signature		 Date	
		<del></del>	