



BOARD OF DIRECTORS
 District Office
 2729 Prospect Park Drive, Ste. 230
 Rancho Cordova, CA 95670

AGENDA – REGULAR MEETING

Date: Wednesday, April 15, 2020

Time: 6:30 p.m.

Location: **VIA TELECONFERENCE**

Phone number: 425-436-6341

Access Code: 837774#

For information regarding this Agenda, please contact:
Danielle Jones, Clerk of the Board
 (916) 842-3311

Cordova Recreation and Park District Mission Statement

Lead the region in recreation and parks through excellence and transparency in serving the needs of our diverse and growing community.

PUBLIC COMMENT – Members of the public may address the Board of Directors on general District topics during Item B, or on specific agenda items when the items are heard. A blue speaker card should be submitted to the Clerk of the Board, and speakers will be called to the podium at the appropriate time. A time limit of three (3) minutes will be observed for each speaker.

MEETING RECORDINGS – Members of the public are hereby notified that meetings of the Board of Directors are recorded. A link to the videos is available at www.crpdpd.com and requests for the audio recordings may be made to the Clerk of the Board.

MEETING MINUTES – Only Board-approved minutes are posted to the District website.

NOTE: Due to guidelines provided in response to the COVID-19 pandemic, the Regular Meeting of the Board of Directors on April 15, 2020 will be conducted via Teleconference.

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A. Call to Order

- **Pledge of Allegiance** – Led by Jim Morales, CRPD Park Services Superintendent
- **Roll Call**
- **Board Disclosures on Action Items**

B. Comments by the Public on Non-Agenda Items

Members of the public may address the Board on District topics not listed on this agenda. Speakers are limited to three (3) minutes. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer the matter to staff.

5-28

C. Consent Calendar (Roll Call Vote)

Consent Calendar items are considered administratively routine and will be acted upon in one motion, unless separate action on a specific item is necessary. The Chairperson will consider any requests for discussion on the items prior to approval of the Consent Calendar.

5-12

C-1: APPROVE Minutes of Regular Meeting of the Board of Directors on 3/18/2020.

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- 13-14 C-2: APPROVE Minutes of Special Meeting of the Board of Directors on 3/25/2020.
- 15-22 C-3: District Financial Report – March 2020. (Payroll Total: \$576,272)
- 23-25 Res. C-4: ADOPT Resolution 19/20-43 Designating Francisco & Associates (FAI) as the Engineer of Work and Directing FAI to Prepare the Engineer’s Report for the Park Maintenance and Recreation Improvement Assessment District (PMRID) for Fiscal Year 2020/21.
- 26-28 Res. C-5: ADOPT Resolution 19/20-44 Designating Francisco & Associates (FAI) as the Engineer of Work and Directing FAI to Prepare the Engineer’s Report for the Independence at Mather Landscaping and Lighting District (Mather LLD) for Fiscal Year 2020/21.

D. Presentations – None.

E. Committee Reports – None.

29-39 **F. Public Hearings (Roll Call Vote)**

- 29-39 Res. F-1: ADOPT Resolution 19/20-45 Amending the District Fee Schedule for the Cordova Recreation & Park District.

40-48 **G. Regular Calendar (Roll Call Vote)**

- 40-42 G-1: ACCEPT the Independent Auditor’s Report and Financial Statements for Fiscal Year 2018/19 as presented.
- 43-46 G-2 APPROVE the Douglas 98 Neighborhood Park ‘Lot C’ Master Plan and AUTHORIZE the General Manager to instruct Woodside 05N, LP to proceed with the development and construction of the park.
- 47-48 G-3 APPROVE a name for the future park in the Douglas 98 Development currently known as Neighborhood Park ‘Lot C’.

49-56 **H. Board of Directors Items**

In compliance with Government Code Section §53232.3(d), Board members are asked to provide a report on information relevant to the District.

- 49 H-1: Board Member Reports
- a.) Training – None.
 - b.) Board Member Community Activities & Meetings Report
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- 50-56 H-2: Board Officers / Appointments / Elections (**Roll Call Vote**)
- 50-53 Res. a.) ADOPT Resolution 19/20-40 of Intention to transition to By-District Elections for the Cordova Recreation and Park District Board of Directors. (*Continued from the March 18, 2020 Board Meeting*)
- 54-56 b.) NOMINATE and make appointments to the PMRID Oversight Nominating Standing Committee for the 2020 term.
- 57-68 **I. Comments by Staff on Non-Agenda Items**
- 57-68 I-1: District-wide Monthly Progress Report – April 2020
- Administration Department
 - a.) General Manager
 - b.) Clerk of the Board / Executive Support Division
 - c.) Budget & Finance Division
 - d.) Human Resources Division
 - Park Planning and Development Department
 - Parks and Recreation Department
- 69-109 **J. Informational Items**
- 69-109 J-1: Articles / Correspondence / Public Outreach
- (1) Article; (1) Public Hearing Notice – *District Fee Schedule*
 - (1) Blog – *Walk with Ease (Neil Orchard Senior Activities Center)*
 - (1) Email – *CSDA Board Nomination – Seat ‘C’*
 - (1) Letter – *CRPD Request for Federal COVID-19 Assistance*
 - (1) Neil Orchard Senior Activities Center Newsletter
 - (1) Community Partner E-Newsletter – *Explore Rancho Cordova*
 - COVID-19 Updates / Signage
 - CRPD Virtual Recreation Bingo
- 110 J-2: CRPD Board /Administration Calendar (April & May 2020)

K. Adjournment

The next Regular Meeting of the Board of Directors of the Cordova Recreation and Park District is on Wednesday, May 20, 2020 at 6:30 p.m.

ADA Compliance Statement

The District will provide reasonable accommodations for persons with disabilities planning to participate in Board Meetings who contact the main District Office at least 48 hours before the meeting at (916) 842-3300.

Release of Board Package Documents

Non-confidential Board Package materials will be made available to the public at the same time they are made available to the Board of Directors. Copies of the Board Package are available online at www.crpdc.com and at the District Office, located at the above address during the following business hours: 8:00 a.m. to 5:00 p.m. Monday through Thursday and every other Friday. Electronic copies are available upon request.

Agenda Posting Certification

Regular Meeting – 72 Hours' Notice Required

I certify that this agenda was posted and available for public review at the District Office, 2729 Prospect Park Drive, Suite 230, Rancho Cordova, CA 95670 at least 72 hours in advance of the Regular Meeting, in accordance with the Ralph M. Brown Act.

Signed Friday, April 10, 2020


Danielle Jones, Clerk of the Board