



Mather Sports Complex
3755 Schriever Ave., Mather, CA 95655
Phone: 916-362-1704/www.crpdp.com

Athletic Facility Rental Information

Application Process

The Cordova Recreation & Park District (CRPD) accepts athletic facility rental applications year-round and distributes field rentals on a quarterly basis as described below and in accordance with our Athletic Facility Rental Use Priority. After the allocation process, fields are distributed on a first-come, first-served basis. Applications must be submitted a minimum of one week prior to the rental date. All applicants will be contacted within three business days with an update regarding status of the rental application.

Quarterly Deadlines for Athletic Facility Rental Requests (Long-Term Field Rentals)

- Requests for January, February, and March must be submitted by October 15, of preceding year
- Requests for April, May, and June must be submitted by January 15, current year
- Requests for July, August, and September must be submitted by April 15, current year
- Requests for October, November, and December must be submitted by July 15, current year

Application Conditions and Terms

1. Submit athletic facility rental application to Recreation Supervisor, Nina Sinor via email at nsinor@crpd.com or by dropping off application at the Mather Sports Center. The application will be reviewed, and permit requirements prepared. An application does not constitute a finalized permit and does not guarantee your reservation. Only after you receive an approved permit is your request finalized (subject to alteration).
2. Rentals may begin games or activities as early 8 a.m. and must end no later than 10 p.m. Rental times must include set-up and clean-up time.
3. District athletic fields and facilities may only be reserved for athletic events; tennis courts may only be reserved for racquet sports.
4. A District staff member will be on duty during events held at the Mather Sports Complex and will open the facility, provide support and close the facility at the end of the event.
5. Security and/or additional restrooms may be required for events held at District facilities. The renter or rental group is responsible for securing these services and payment of any additional fees.
6. Renters are responsible for all clean-up and waste removal.
7. Renter is responsible for all guest behavior. Violence, vulgarity, behavior deemed inappropriate and unsupervised children are not permitted and will not be tolerated. Guests must adhere to all District policies and procedures.
8. Alcohol is not permitted in CRPD parks without a Special Event Permit. Please contact the Hagan Community Center office at 916-369-9844 for more information.
9. District staff reserves the right to deny applications based on maintenance needs and/or field conditions.
10. Providing false information on an application will result in a cancelled reservation and forfeiture of all fees and deposits.
11. The District is not responsible for lost or stolen items.
12. Equipment needed for an activity or game is not included.
13. Premise inspection will be conducted following all rentals. If premise is found damaged or left in disarray, CRPD will retain security deposit and bill renter for any additional fees associated with damage.

14. Rental fees are approved by the Cordova Recreation & Park District Board of Directors and are subject to change at any time.

Rental Fees

1. Please refer to the Athletic Facility Rental Fees sheet for a full list of fees.
2. All rental security deposits are due at time of rental application approval.
3. Failure to pay fees prior to event will result in cancellation of event and retention of deposit.
4. Overtime will be charged at the rate of the rental, for each half hour the facility is used, before or after your reservation time. Any balance due will be deducted from your deposit.
5. Fees are not refunded for unused, reserved time.
6. Prior to permit completion, extra costs (above athletic facility rental fees) may be assessed to compensate for additional staff required for large/special events.

Non-Profit Requirements

1. CRPD does not offer non-profit discounts for outdoor athletic facility rentals.
2. If the applicant is seeking a non-profit discount for a rental inside the Mather Sports Center, the registered non-profit must show valid proof of the 501c3.

Security/Damage Deposit

1. A \$200 - \$500 Security deposit is due in full at the time a permit is issued.
2. Security deposits will be returned after the rental date if no damages or misuse occur.
3. Security Deposits made with a credit card payment will be refunded approximately five (5) business days after the rental is complete. Deposits made with cash or check will be refunded approximately four (4) to six (6) weeks after the rental is complete.

Insurance

1. Insurance is required for all athletic facility rentals.
2. All individuals, groups, or organizations renting CRPD facilities are required to obtain a certificate of liability insurance in the minimum amount of one million dollars (\$1,000,000), naming the Cordova Recreation & Park District as co-insured with an additional insured endorsement.
3. Coverage can be obtained through Cordova Recreation & Park District's insurance carrier for an additional fee. The individual, group, or organization reserving the facility is responsible for obtaining the certificate of insurance in their name. Please contact the District Office at 916-842-3300 or customerservice@crpd.com for more information or to purchase insurance.
4. The individual or group reserving the field or facility is responsible for obtaining the certificate of insurance in their name.

Cancellation/Refund Policy

All cancellation notifications must be submitted via a confirmed email, or, in person. A follow-up/supporting phone call is recommended. A CRPD staff member will confirm received notification of cancellation.

Cancellations:

61 + days in advance:	CRPD retains 25% of the deposit
30-60 days in advance:	CRPD retains 50% of the deposit
30-14 days in advance:	CRPD retains 100% of the deposit
Less than 14 days in advance:	CRPD retains 100% of deposit & all rental fees

1. A full refund for weekend field rentals will be issued due to severe inclement weather or catastrophic emergency with cancellation made by Noon on Wednesday of the week prior to the rental.
2. Failure to comply with all the Cordova Recreation & Park District's athletic facility rental policies and procedures may result in loss of your deposit and/or facility use permit, scheduled date(s) and/or event being cancelled early or entirely.

3. Any false information regarding details of your event may lead to immediate termination of your facility use permit, scheduled date(s) and/or event, the possible loss of fees and denial of your request for future use.
4. Cordova Recreation & Park District has the right to cancel, change or postpone any of the scheduled dates. When possible, a 72-hour notice will be given.

Facility Rental Rules & Regulations - Mather Sports Center - Synthetic Turf

The facility rental rules and regulations govern all individuals in/on/around the Mather Sports Center. Anyone in violation of the agreement shall be considered in breach of contract and the individual and/or group may be banned from the venue. Violation of any of the rules by any person, regardless of whether they are a spectator, coach, participant, official, tournament sponsor, etc. will result in immediate termination of the rental and no refunds issued.

The following is **PROHIBITED** at the Mather Sports Center - Synthetic Turf fields:

1. Outside food and beverages in the gated complex.
 - a. **Exception:** Personal/team water containers.
 - b. **Exception:** During weekday rentals, outside food and beverages are allowed in the upper deck area.
2. Food and gum on synthetic surfaces and in dugouts.
 - a. **Exception:** Previously shelled nuts/seeds.
3. Tobacco use of any kind on or near the fields and/or the gated complex.
4. Metal cleats on synthetic turf fields. Turf shoes or molded rubber cleats must be 3/8" or less. Athletic running shoes are recommended for the synthetic turf fields.
5. Gas/propane powered heaters, fires, or grills of any kind.
6. Food concessions sales are prohibited on district property.
7. Sports/sugar-based drinks are prohibited on playing surfaces/dugout areas of synthetic turf fields. Only water is allowed.
8. Hitting/kicking fences with baseballs, softballs, soccer balls, bats, feet, or other objects.
9. Chairs with sharp ends on fields. Only chairs with wide, and/or flat-bottom support.
10. Stakes or sharp anchoring devices.
11. Glass containers of any kind.
12. Bicycles, skates, skateboards, in-line skates, and scooters.
13. Animals or pets.
 - a. **Exception:** Service animals.
14. Spitting on the field(s).
15. Alcoholic beverages.
16. Picking or pulling of the turf fibers or infill granules.
17. Digging into synthetic turf with feet, hands, or any other object.
18. Moving portable fencing from their designated places.
19. Climbing fences.
20. Spectators accessing the playing field.



Mather Sports Complex
 3755 Schriever Ave., Mather, CA 95655
 Phone: 916-362-1704/www.crpdp.com

Athletic Facility Rental Fees

Mather Sports Complex - Synthetic Turf Fields

Spring/Summer Season: April 1 - October 31

Field	Matinee Fee: Weekdays before 4 p.m.	Primetime Fee: Weekdays after 4 p.m. & Weekends all day	Tournament Fee:	Light Fee:	Field Dimensions
Baseball/Softball: Red, Yellow, Blue	\$33 per hour/per field	\$95 per hour/per field	\$1,680 per day for all three (3) fields	Included in fee	- Bases: 60'/65'/70'/90' - Pitching rubber: 46' - Portable pitching mounds - Outfields lined for youth soccer
Soccer: North, South	\$33 per hour/per field	\$95 per hour/per field	\$1,400 per day for two (2) fields	Included in fee	Full-size adult/high school regulation

Fall/Winter Season: November 1 - March 31

Field	Matinee Fee: Weekdays before 4 p.m.	Primetime Fee: Weekdays after 4 p.m. & Weekends all day	Tournament Fee:	Light Fee:	Field Dimensions
Baseball/Softball: Red, Yellow, Blue	\$33 per hour/per field	\$105 per hour/per field	\$1,920 per day for all three (3) fields	Included in fee	- Bases: 60'/65'/70'/90' - Pitching rubber: 46' - Portable pitching mounds - Outfields lined for youth soccer
Soccer: North, South	\$33 per hour/per field	\$105 per hour/per field	\$1,600 per day for two (2) fields	Included in fee	Full size adult/high School regulation

Mather Sports Complex - Baseball Field; Natural Grass - Dirt infield

Field	Fee: per hour	Fee: per day (7+ hours)	Light Fee:	Field Dimensions
Baseball (fenced)	\$39	\$270	N/A	-Bases: 90' -Mound: 60'

Mather Sports Center - Gymnasium

Court	Fee: per hour	Non-profit Fee: per hour	Minimum rental time	# of courts
Basketball	\$110 - Full gym \$55 - Half gym	\$88 \$44	2 hours	1 - Full-size adult/high school regulation 2 - Cross courts
Volleyball	\$110 - Full gym \$55 - Half gym	\$88 \$44	2 hours	1 - Full Size adult/high school regulation 3 - Cross courts
Other Uses	\$110 - Full gym \$55 - Half gym	\$88 \$44	2 hours	Varies

Mather Sports Center - Dance Studio

Size: 42' x 50'	Fee: per hour	Minimum rental time
Wood Floor	\$22	2 hours

Mather Sports Complex - Skate Park

Skate Park	Fee: per hour	Minimum rental time	Skate Park Aesthetics
18,600 sq. ft. "Street-Plaza" style course	\$110	2 hours	Full rails, stair sets, banks and blocks, transitional section with 4' coping

Mather Sports Center - Pétanque Courts

Pétanque Courts	Fee: per hour	Fee: per day (7+ hours)
20 - Full size regulation	\$11	\$83

Ballfields: Gated; Natural Grass - Dirt Infields

Field	Fee: per hour	Fee: per day (7+ hours)	Light Fee: 2 hour minimum	Field Dimensions
Ahlstrom Park	\$39	\$270	N/A	-Bases: 50'/60'/70'
Heron Landing Community Park (2 fields)	\$39	\$270	\$33 per hour	- Bases: 60'/70' - Pitching rubber: 46'/50'
Peterson Field at Hagan Community Park	\$39	\$270	N/A	- Bases: 90' - Mound: 60'
Rosemont Community Park (2 fields)	\$39	\$270	N/A	- Bases: 50'/60'/70'

Ballfields: Natural Grass - Dirt Infields

Field	Fee: per hour	Fee: per day (7+ hours)	Light Fee: 2 hour minimum	Field Dimensions
Argonaut Park	\$28	\$193	N/A	-Bases: 60' -Pitching rubber: 35'/40'
Dave Roberts Community Park	\$28	\$193	\$55 first hour \$33 each additional hour	-Bases: 60'/65'/70' -Pitching rubber: 40'/43'
Glass Field at Hagan Community Park	\$28	\$193	N/A	-Bases: 60'/65'/70'/80'/ 90'
Lincoln Village Community Park	\$28	\$193	\$33 per hour	-Bases: 50'/55'/70' -Pitching rubber: 46'
Stone Creek Park	\$28	\$193	N/A	-Bases: 60'/65'/70' Pitching rubber: 43'/46'
Sullivan Field at Hagan Community Park	\$28	\$193	N/A	-Bases: 90' -Mound: 60'

Soccer Fields: Natural Grass

Field	Fee: per hour	Fee: per day (7+ hours)	Field Dimensions
Dave Roberts Community Park	\$28	\$193	Full-size adult/high school regulation
Federspeil Park	\$28	\$193	Youth - U10
Gold River Park	\$28	\$193	Full-size adult/high school regulation
Gold River Station Park	\$28	\$193	Youth - U8
Hagan Community Park	\$28	\$193	Youth - U10
Independence Park	\$28	\$193	Full-size adult/high school regulation
Larchmont Community Park (4 fields)	\$28	\$193	1 - Full-size adult/high school regulation 3 - Youth U9-U14
Prospect Hill Park	\$28	\$193	Youth - U14
Larchmont/Rossmoor Park	\$28	\$193	Full-size adult/high school regulation
Sandpiper Park	\$28	\$193	Youth - U8
Sonoma Park	\$28	\$193	Youth - U10
Stone Creek Park (3 fields)	\$28	\$193	1 - Full-size adult/high school regulation 1 - Youth - U10 1 - Youth - U9
Sunriver Park	\$28	\$193	Youth - U14
Tuscany Park	\$28	\$193	Youth - U14
Veterans Park	\$28	\$193	Youth - U8

Cricket Pitch

Cricket	Fee: per hour	Fee: per day (7+ hours)	Field Dimensions
Larchmont/Rossmoor Park	\$25	\$175	66' x 10'

Bocce Ball Courts

Size: 13' x 91'	Fee: per hour
Heron Landing Community Park (2 courts)	\$11

Tennis Courts

Size: 78' x 36'	Fee: per hour
Eagle's Nest Park (2 courts)	\$11
Hagan Community Park (4 courts)	\$11
Heron Landing Community Park (2 courts)	\$11
Larchmont Community Park (2 courts)	\$11
Lincoln Village Community Park (4 courts)	\$11
Riviera East Park (2 courts)	\$11
Rosemont Community Park (4 courts)	\$11
Veteran's Park (2 courts)	\$11
White Rock Community Park	\$11

Miscellaneous Fees Applicable to All Rentals

Security/Damage Deposit	\$200 - \$500
Gate Fee	\$110 per day
Vendor Booth(s)	\$55 per vendor
Additional CRPD Staff (to be assessed by CRPD)	\$22 -\$55 per hour
Field Prep (includes drag, bases, lining) *Must be scheduled a minimum of two weeks in advance	\$55 -\$550 per day



Mather Sports Complex
3755 Schriever Ave., Mather, CA 95655
Phone: 916-362-1704/www.crpd.com

Athletic Facility Rental Use Priority

The Cordova Recreation & Park District (CRPD) has recreational facilities, courts and sport fields available for practices, games, tournaments, and other sporting events. Due to high demand, CRPD has established a list of priority user groups. Written requests must be submitted by the quarterly deadline(s) listed below.

CRPD will allocate athletic facilities based on the following criteria:

1. CRPD programs and events.
2. Joint Use Agreements with the Folsom Cordova Unified School District and San Juan Unified School District.
3. Established Memorandum of Understanding (MOU) Agreements.
4. Historical users who have previously rented CRPD athletic facilities.
5. Organizations that run programs within CRPD boundaries, with an address within the district.
6. Organizations running programs outside of CRPD boundaries, with an address outside the district.
7. A lottery system may be used as a final means of allocating athletic facility rentals.

Quarterly Deadlines for Athletic Facility Rental Requests:

- Requests for January, February, and March must be submitted by October 15, of the preceding year
- Requests for April, May, and June must be submitted by January 15, current year
- Requests for July, August, and September must be submitted by April 15, current year
- Requests for October, November, and December must be submitted by July 15, current year

The Cordova Recreation & Park District reserves the right to exercise discretion in the athletic facility rental process. All decisions made in the permit process are final. Submitting a request does not guarantee your reservation. Requests made after the specified quarterly deadlines will be issued based on remaining availability.



Mather Sports Complex
3755 Schriever Ave., Mather, CA 95655
Phone: 916-362-1704/www.crpdp.com

Athletic Facility Use Permit Application

Facility Requested: _____

Today's Date: _____ Rental Date(s): _____
(If requesting multiple fields, dates, and/or times, please attach a detailed schedule from word, excel or PDF)

Type of Event: _____ Approximate # Attending: _____

Times of Event: From: _____ To: _____ (Include total hours with setup and cleanup)

Will alcoholic beverages be served? Yes / No Will insurance be purchased through CRPD? Yes / No
(Alcoholic beverages require an additional Special Event Permit)

Name of Contact: _____ Birthdate: _____

Organization or Group Name: _____

Address: _____ City: _____ State/Zip: _____

Phone: _____ Email Address: _____

Secondary Contact: _____ Phone: _____

User agrees to be solely responsible for any and all liability, claims, loss, damages, costs and expenses: including attorney's fees, arising out of or resulting from any injury to persons or damage to property which arise out of its use of the Cordova Recreation & Park District (CRPD) facilities, user agrees to defend, indemnify and hold harmless CRPD, its officers, agents, employees and volunteers against any and all such claims, demands, causes of actions, suits and expenses, arising out of or resulting from its uses of CRPD facilities.

I HAVE CAREFULLY READ THIS AGREEMENT, WAIVER, AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS, I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN ME AND CRPD AND I SIGN IT OF MY FREE WILL.

Renter Printed Name: _____ Date: _____

Renter Signature: _____

CRPD Representative Printed Name: _____ Date: _____

CRPD Representative Signature: _____

FOR OFFICE USE ONLY:

Rental Fee: \$ _____ x _____ hours = \$ _____

Damage Deposit: \$ _____ Insurance: \$ _____

Total Rental Fees: _____

Date Paid: _____

Date Refund Issued: _____ Amount Refunded: _____ Reason: _____

Permit #: _____ Date Completed: _____ By: _____