



Mather Sports Complex  
3755 Schriever Ave., Mather, CA 95655  
Phone: 916-362-1704 | [www.cordovarpd.gov](http://www.cordovarpd.gov)

## Athletic Facility Rental Information

### Application Process

The Cordova Recreation & Park District (CRPD) accepts athletic facility rental applications year-round and distributes field rentals on a quarterly basis as described below and in accordance with our Athletic Facility Rental Use Priority. After the allocation process, fields are distributed on a first-come, first-served basis. Applications must be submitted a minimum of one week prior to the rental date. All applicants will be contacted within three business days with an update regarding the status of the rental application.

### Quarterly Deadlines for Athletic Facility Rental Requests (Long-Term Field Rentals)

- Requests for January, February, and March must be submitted by October 15, of the preceding year
- Requests for April, May, and June must be submitted by January 15, the current year
- Requests for July, August, and September must be submitted by April 15, the current year
- Requests for October, November, and December must be submitted by July 15, the current year

### Application Conditions and Terms

1. Submit athletic facility rental application to Senior Recreation Coordinator Riley Anderson via email at [randerson@cordovarpd.gov](mailto:randerson@cordovarpd.gov) or by dropping off the application at the Mather Sports Center. The application will be reviewed, and permit requirements prepared. An application does not constitute a finalized permit and does not guarantee your reservation. Only after you receive an approved permit is your request finalized (subject to alteration).
2. Rentals may begin games or activities as early 8 a.m. and must end no later than 10 p.m. Rental times must include set-up and clean-up time.
3. CRPD athletic fields and facilities may only be reserved for athletic events; tennis and pickleball courts may only be reserved for racquet sports.
4. A CRPD staff member will be on duty during events held at the Mather Sports Complex and will open the facility, provide support, and close the facility at the end of the event.
5. Security and/or additional (portable) restrooms may be required for events held at CRPD facilities. The renter or rental group is responsible for securing these services and payment of any additional fees.
6. Renters are responsible for all clean-up and waste disposal in trash receptacles.
7. Renter is responsible for all guest behavior. Violence, vulgarity, behavior deemed inappropriate and unsupervised children are not permitted and will not be tolerated. Guests must adhere to all CRPD policies and procedures.
8. Alcohol is not permitted in CRPD parks without a Special Use Permit. Please contact the Neil Orchard Senior Activities Center office at 916-366-3133 for more information.
9. CRPD staff reserves the right to deny applications based on maintenance needs and/or field conditions.
10. Providing false information on an application will result in a canceled reservation and forfeiture of all fees and deposits.
11. CRPD is not responsible for lost or stolen items.
12. Equipment needed for an activity or game is not included.
13. Premise inspection will be conducted following all rentals. If the premise is damaged or left in disarray, CRPD will retain the security deposit and bill the renter for any additional damage-related fees.

14. Rental fees are approved by the Cordova Recreation & Park District Board of Directors and are subject to change at any time.

## Rental Fees

1. Please refer to the Athletic Facility Rental Fees sheet for a full list of fees.
2. All rental security deposits are due at the time of rental application approval.
3. Failure to pay fees prior to the event will result in the cancellation of the event and retention of the deposit.
4. Overtime will be charged at the rate of the rental, for each half hour the facility is used, before or after your reservation time. Any balance due will be deducted from your deposit.
5. Fees are not refunded for the unused, reserved time.
6. Prior to permitting completion, extra costs (above athletic facility rental fees) may be assessed to compensate for additional staff required for large/special events.

## Non-Profit Requirements

1. CRPD does not offer non-profit discounts for outdoor athletic facility rentals.
2. If the applicant is seeking a non-profit discount for a rental inside the Mather Sports Center, the registered nonprofit must show valid proof of the 501c3.

## Security/Damage Deposit

1. A \$200 - \$500 Security deposit is due in full at the time a permit is issued.
2. Security deposits will be returned after the rental date if no damages or misuse occur.
3. Security deposits made with a credit card payment will be refunded approximately five (5) business days after the rental is complete. Deposits made with cash or check will be refunded approximately four (4) to six (6) weeks after the rental is complete.

## Insurance

1. Insurance is required for all athletic facility rentals.
2. The individual or group reserving the field or facility is responsible for obtaining the certificate of insurance in their name.
3. All individuals, groups, or organizations renting CRPD facilities are required to obtain a certificate of liability insurance in the minimum amount of one million dollars (\$1,000,000), naming the Cordova Recreation & Park District (11070 White Rock Road, Suite 130, Rancho Cordova, CA 95670) as co-insured with an additional insured endorsement.
4. Coverage can be obtained through [www.eventinsure.com](http://www.eventinsure.com) or any other company if the above-mentioned criteria is met.

## Cancellation/Refund Policy

All cancellation notifications must be submitted via a confirmed email, or, in-person. A follow-up/supporting phone call is recommended. A CRPD staff member will confirm received notification of cancellation.

### Cancellations:

- 61 + days in advance: CRPD retains 25% of the deposit
- 30-60 days in advance: CRPD retains 50% of the deposit
- 30-14 days in advance: CRPD retains 100% of the deposit
- Less than 14 days in advance: CRPD retains 100% of the deposit & all rental fees

1. A full refund for weekend field rentals will be issued due to severe inclement weather or catastrophic emergency with cancellation made by Noon on Wednesday of the week prior to the rental.
2. Failure to comply with all the Cordova Recreation & Park District's athletic facility rental policies and procedures may result in the loss of your deposit and/or facility use permit, scheduled date(s), and/or event being canceled early or entirely.

3. Any false information regarding details of your event may lead to immediate termination of your facility use permit, scheduled date(s), and/or event, potential loss of fees, and denial of your request for future use.
4. Cordova Recreation & Park District has the right to cancel, change or postpone any of the scheduled dates. When possible, a 72-hour notice will be given.

### **Facility Rental Rules & Regulations - Mather Sports Complex - Synthetic Turf**

The facility rental rules and regulations govern all individuals in/on/around the Mather Sports Complex. Anyone in violation of the agreement shall be considered in breach of contract and the individual and/or group may be banned from the venue. Violation of any of the rules by any person, regardless of whether they are a spectator, coach, participant, official, tournament sponsor, etc. will result in immediate termination of the rental and no refunds issued.

#### **The following is PROHIBITED at the Mather Sports Complex - Synthetic Turf fields:**

1. Outside food and beverages in the gated complex.
  - a. Exception: Personal/team water containers.
  - b. Exception: During weekday rentals, outside food and beverages are allowed in the upper deck area.
2. Food, seeds (with shell) and gum on synthetic surfaces and in dugouts.
3. Tobacco use of any kind on or near the fields and/or the gated complex.
4. Metal cleats on synthetic turf fields. Turf shoes or molded rubber cleats must be 3/8" or less. Athletic running shoes are recommended for synthetic turf fields.
5. Gas/propane-powered heaters, fires, or grills of any kind.
6. Food concession sales are prohibited on CRPD property.
7. Sports/sugar-based drinks are prohibited on playing surfaces/dugout areas of synthetic turf fields. Only water is allowed.
8. Hitting/kicking fences with baseballs, softballs, soccer balls, bats, feet, or other objects.
9. Chairs with sharp ends on fields. Only chairs with wide, and/or flat-bottom support.
10. Stakes or sharp anchoring devices.
11. Glass containers of any kind.
12. Bicycles, skates, skateboards, in-line skates, and scooters.
13. Animals or pets.
  - a. Exception: Service animals.
14. Spitting on the field(s).
15. Alcoholic beverages.
16. Picking or pulling of the turf fibers or infill granules.
17. Digging into synthetic turf with feet, hands, or any other object.
18. Moving portable fencing from their designated places.
19. Climbing fences.
20. Spectators accessing the playing field.



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## Athletic Facility Rental Use Priority

The Cordova Recreation & Park District (CRPD) has recreational facilities, courts, and sport fields available for practices, games, tournaments, and other sporting events. Due to high demand, CRPD has established a list of priority user groups. Written requests must be submitted by the quarterly deadline(s) listed below.

### **CRPD will allocate athletic facilities based on the following criteria:**

1. CRPD programs and events.
2. Joint Use Agreements with the Folsom Cordova Unified School District and San Juan Unified School District.
3. Established Memorandum of Understanding (MOU) Agreements.
4. Historical users who have previously rented CRPD athletic facilities.
5. Organizations that run programs within CRPD boundaries, with an address within the district.
6. Organizations running programs outside of CRPD boundaries, with an address outside the district.
7. A lottery system may be used as a final means of allocating athletic facility rentals.
8. Similarity to currently offered CRPD programs and events.

### **Quarterly Deadlines for Athletic Facility Rental Requests:**

- Requests for January, February, and March must be submitted by October 15, of the preceding year
- Requests for April, May, and June must be submitted by January 15, current year
- Requests for July, August, and September must be submitted by April 15, current year
- Requests for October, November, and December must be submitted by July 15, current year

The Cordova Recreation & Park District reserves the right to exercise discretion in the athletic facility rental process. All decisions made in the permit process are final. Submitting a request does not guarantee your reservation. Requests made after the specified quarterly deadlines will be issued based on remaining availability.



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## Inclement Weather Procedures - Athletic Fields

The purpose of this document is to inform the Cordova Recreation & Park District (CRPD) athletic field user groups about the procedures brought upon by inclement weather, unhealthy air quality, and unsafe playing conditions. An effective field operations and maintenance program is essential to prevent personal injury and damage to playing surfaces. User groups are expected to accept and adhere to these procedures. Permits will be canceled when participant health and safety are threatened due to unsafe conditions, or damage to athletic fields.

### Procedures:

CRPD staff shall have the authority to close athletic fields owned and operated by CRPD. To determine playability, under periods of severe rain and inclement weather, CRPD staff will assess field integrity and determine the playability of athletic fields. CRPD staff will contact permit holders by email and/or phone for cancellation notifications. User groups are also expected to self-assess athletic field playability and cancel use when conditions pose a threat to player safety and/or field integrity. If a user group determines unsafe athletic field conditions, they are to self-cancel field use and contact CRPD staff within 24 hours. All representatives of user groups such as coaches, officials, tournament directors, and permit holders, have the responsibility to recognize and report unsafe athletic field conditions.

### Synthetic Turf Fields at Mather Sports Complex:

These procedures, apart from thunder/lightning storms, are not intended for the closure of synthetic turf fields. Synthetic surfaces will not close during periods of severe rain and other inclement weather, unless it is determined by CRPD staff or user group representatives that the weather creates an increased chance of injury to participants and/or damage to the surface.

### Thunder/Lightning Storms:

Following guidance from the [National Weather Service](https://www.weather.gov) regarding thunder/lightning storms, if you see lightning, hear thunder, or if the skies look threatening, play should be stopped immediately. User groups should not resume outdoor activities until 30 minutes after the storm has passed. For a full list of details regarding thunder/lightning storms including how to be prepared, where people go for safe shelter, and what should be done if someone is struck by lightning please visit <https://www-mo.weather.gov/safety/lightning-sports>.

### Air Quality Index (AQI):

Follow guidance and information provided by [www.airnow.gov](http://www.airnow.gov) regarding the Air Quality Index, the U.S. AQI is EPA's index for reporting air quality. The higher the AQI value, the greater the level of air pollution and the greater the health concern. For each pollutant, an AQI value of 100 generally corresponds to an ambient air concentration that equals the level of the short-term national ambient air quality standard for the protection of public health. AQI values at or below 100 are generally thought of as satisfactory. When AQI values are above 100, air quality is unhealthy: at first for certain sensitive groups of people, then for everyone as AQI values get higher. For a full list of details regarding AQI levels please visit [AQI Basics | AirNow.gov](https://www.airnow.gov). When the AQI reaches an unhealthy level, it is the responsibility of the user group to cancel and/or suspend activities based on current AQI levels. Please contact CRPD by email within 24 hours of cancellation and all charges from the canceled event will be removed.

### **Criteria for Establishing Field Playability:**

It is the intention of CRPD to make every effort to leave athletic fields open for use. Ultimately, it will be the responsibility of user groups to suspend play on a field when one of the following conditions exist:

#### **Baseball/Softball Natural Grass - Dirt Infields:**

Infields shall be deemed unsafe and unplayable when the following conditions are present:

- Heavy rains that cause the field to become excessively muddy and/or slippery
- Standing water (puddles) within the base path and or batter's box
- When stepping on the infield dirt, the depth of your footprint is greater than 1 inch
- When any of the above conditions are present around the pitching mound and or pitching area/circle

#### **Soccer, Multipurpose Natural Grass Fields & Baseball/Softball Natural Grass Outfields:**

Grass Fields & Grass Outfields shall be deemed unsafe and unplayable when any of the following conditions are present:

- Standing water (puddles) encompassing a single playing position (positions determined based on user group)
- Feet suction or stick to the ground as you walk within the majority of a single playing position
- Player footprints fill with water in the majority of a single-playing position
- The depth of your footprint is greater than 1 inch in the majority of a single-playing position
- Grass is easily dislodged from the playing surface

#### **User Groups Responsibilities:**

CRPD requests that individuals and user groups refrain from or limit their use of heavy traffic areas during practices, regardless of weather, to assist in providing the best ongoing field conditions possible.

- Once the field condition is deemed unplayable, permit holders will be notified by email and/or phone as soon as possible, typically this is 72-24 hours prior to permitted use. The determinations/decisions are not negotiable.
- CRPD may declare some fields subject to re-evaluation. These fields will be evaluated by the user group at game time for playability. The user group must use the same playability criteria stated in this document.
- User groups are expected to make educated and responsible decisions regarding field condition playability, keeping in mind the current and future quality of the turf. Decisions regarding playability must be made using the above criteria stated in this document.
- User groups failing to follow these procedures will be subject to cancellation of existing reservations and loss of future use. Fields considered too wet and/or muddy by CRPD staff will be monitored for misuse.
- User groups witnessing misuse of fields by other scheduled or unscheduled users are advised to contact Senior Recreation Coordinator Riley Anderson by email at [randerson@cordovarpd.gov](mailto:randerson@cordovarpd.gov) or by phone at 916-596-9221.
- In the event athletic fields sustain damages due to inappropriate use; scheduled use of the field will be suspended until the field can be renovated and returned to a playable condition. Costs associated with related renovations will be the responsibility of the user group. Said user group may be banned from future use, loss of deposit, and cancellation of permit(s) as determined by management.



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## Athletic Facility Rental Fees

### Mather Sports Complex - Synthetic Turf

Field	Matinee Fee: Weekdays before 4 p.m.	Primetime Fee: Weekdays 4 p.m. & Weekends all-day	Tournament Fee:	Light Fee:	Field Dimensions
Baseball/Softball: Red, Yellow, Blue	\$37 per hour/per field	\$116 per hour/per field	\$2,112 per day for all three (3) fields	Included in fee	- Bases: 60'/65'/70'/90' - Pitching rubber: 46' - Portable pitching mounds - Outfields lined for youth soccer
Soccer: North, South	\$37 per hour/per field	\$121 per hour/per field	\$1,840 per day for two (2) fields	Included in fee	Full size adult/high School regulation

### Mather Sports Complex - Baseball Field; Natural Grass - Dirt

Field	Fee: per hour	Fee: per day (7+ hours)	Light Fee:	Field Dimensions
Baseball (fenced)	\$43	\$300	N/A	-Bases: 90' -Mound: 60'

### Mather Sports Complex -

Court	Fee: per hour	Non-profit Fee: per hour	Minimum rental time	# of courts
Basketball	\$121 - Full gym \$61 - Half gym	\$97 \$49	2 hours	1 - Full-size adult/high school regulation 2 - Cross courts
Volleyball	\$121 - Full gym \$61 - Half gym	\$97 \$49	2 hours	1 - Full Size adult/high school regulation 3 - Cross courts
Other Uses	\$121 - Full gym \$61 - Half gym	\$97 \$49	2 hours	Varies

### Mather Sports Complex - Dance

Size: 42' x 50'	Fee: per hour	Minimum rental time
Wood Floor	\$25	2 hours

### Mather Sports Complex - Skate

Skate Park	Fee: per hour	Minimum rental time	Skate Park Aesthetics
18,600 sq. ft. "Street-Plaza" style course	\$121	2 hours	Full rails, stair sets, banks and blocks, transitional section with 4' coping

### Mather Sports Complex - Pétanque

Pétanque Courts	Fee: per hour	Fee: per day (7+ hours)
20 - Full-size regulation	\$13	\$92

### Ballfields: Natural Grass - Dirt Infields

Field	Fee: per hour	Fee: per day (7+ hours)	Light Fee: 2-hour minimum	Field Dimensions
Ahlstrom Park	\$43	\$300	N/A	-Bases: 50'/60'/70'
Heron Landing Community Park (2 fields)	\$43	\$300	\$36 per hour	- Bases: 60'/70' - Pitching rubber: 40'/43'/46'/50'
Peterson Field at Hagan Community Park	\$43	\$300	N/A	- Bases: 90' - Mound: 60'
Rosemont Community Park (2 fields)	\$43	\$300	N/A	- Bases: 50'/60'/70'

### Ballfields: Natural Grass - Dirt Infields

Field	Fee: per hour	Fee: per day (7+ hours)	Light Fee:	Field Dimensions
Argonaut Park	\$31	\$213	N/A	-Bases: 60' -Pitching rubber: 40'
Dave Roberts Community Park	\$31	\$213	\$36 per hour	-Bases: 60'/65'/70' -Pitching rubber: 43'
Glass Field at Hagan Community Park	\$31	\$213	N/A	-Bases: 65'/70'/80'/90'
Lincoln Village Community Park	\$31	\$213	\$36 per hour	-Bases: 60'/65'/70' -Pitching rubber: 36'/40'/43'/50'



Stone Creek Community Park	\$31	\$213	N/A	-Bases: 60'/65'/70' Pitching rubber: 46'/50'
Sullivan Field at Hagan Community Park	\$31	\$213	N/A	-Bases: 90' -Mound: 60'

### Soccer Fields: Natural

Field	Fee: per hour	Fee: per day (7+ hours)	Field Dimensions
Dave Roberts Community Park	\$31	\$213	Full-size adult/high school regulation
Federspiel Park	\$31	\$213	Youth - U10
Gold River Park	\$31	\$213	Full-size adult/high school regulation
Gold Rush Park	\$31	\$213	Full-size adult/high school regulation
Gold Station Park	\$31	\$213	Youth - U8
Hagan Community Park	\$31	\$213	Youth - U10
Heron Landing Community Park	\$31	\$213 Light Fee \$36 per hour	Full-size adult/high school regulation
Independence Community Park	\$31	hour \$213	Full-size adult/high school regulation
Larchmont Community Park (4 fields)	\$31	\$213	1 - Full-size adult/high school regulation 3 - Youth U9-U14
Prospect Hill Park	\$31	\$213	Youth - U14
Larchmont/Rossmoor Park	\$31	\$213	Full-size adult/high school regulation
Sandpiper Park	\$31	\$213	Youth - U8
Sonoma Park	\$31	\$213	Youth - U10
Stone Creek Community Park (3 fields)	\$31	\$213	1 - Full-size adult/high school regulation 1 - Youth - U10 1 - Youth - U9
Sunriver Park	\$31	\$213	Youth - U14
Tuscany Park	\$31	\$213	Youth - U14

### Cricket

Cricket	Fee: per hour	Fee: per day (7+ hours)	Field Dimensions
Larchmont/Rossmoor Park	\$28	\$193	66' x 10'

### Bocce Ball

Size: 13' x 91'	Fee: per hour
Heron Landing Community Park (2 courts)	\$13

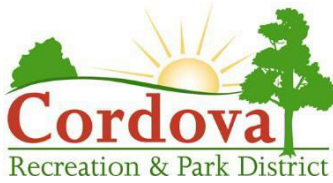
### Tennis Courts & Pickleball Lined

Size: 78' x 36'	Fee: per hour
Eagle's Nest Park (2 courts) *Pickleball Lined Courts	\$13

Exploration Park (2 courts)	\$13
Hagan Community Park (4 courts)	\$13
Heron Landing Community Park (2 courts)	\$13
Larchmont Community Park (2 courts) *Pickleball Lined Courts	\$13
Lincoln Village Community Park (4 courts)	\$13
Riviera East Park (2 courts)	\$13
Rosemont Community Park (2 courts) *Pickleball Lined Courts	\$13
Veteran's Park (2 courts) *Pickleball Lined Courts	\$13
White Rock Community Park (2 Courts)	\$13

#### Miscellaneous Fees Applicable to All Rentals

Security/Damage Deposit	\$220 - \$575
Gate Fee	\$125 per day
Vendor Booth(s)	\$61 per vendor
Additional CRPD Staff (to be assessed by CRPD)	\$25 -\$60 per hour
Field Prep (includes drag, bases, lining) *Must be scheduled a minimum of two weeks in advance	\$61 -\$633 per day
Administration Rush/Change Fee	\$25 per change



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## Athletic Facility Use Permit Application

Facility Requested: \_\_\_\_\_ Sport: \_\_\_\_\_

Today's Date: \_\_\_\_\_ Rental Date(s): \_\_\_\_\_  
*(If requesting multiple fields, dates, and/or times, please attach a detailed schedule from word, excel or PDF)*

Type of Event: \_\_\_\_\_ Approximate # Attending: \_\_\_\_\_

Times of Event: From: \_\_\_\_\_ To: \_\_\_\_\_ (Include total hours with setup and cleanup)

Will alcoholic beverages be served? Yes / No  
*(Alcoholic beverages require an additional Special Event Permit)*

Will you be charging at the gate? Yes / No

Name of Contact: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Organization or Group Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Secondary Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

### Force Majeure

Notwithstanding anything to the contrary contained in this agreement, the CRPD shall be excused from its obligations under this agreement to the extent and whenever it shall be prevented from the performance of such obligations by any Force Majeure Event. For purposes of this agreement, a "Force Majeure Event" includes but is not limited to fires, floods, earthquakes, pandemics, epidemics, civil disturbances, acts of terrorism, regulation of any public authority, and other causes beyond their control. The renter waives any right of recovery against the CRPD and the renter shall not charge results of "acts of God" to the CRPD, its officers, employees, or agents.

### Indemnification Agreement

The renter shall indemnify, defend and hold harmless the Cordova Recreation & Park District, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time out of or in any way related to the renter's use or occupancy of a facility or property controlled by the CRPD unless solely caused by the gross negligence or willful misconduct of CRPD, its officers, employees or agents.

Additionally, I fully understand that my participation in the above-referenced rental exposes me to the risk of personal injury, death, communicable diseases, illnesses, viruses, and/or property damage. I hereby acknowledge that I am voluntarily participating in this activity and agree to assume any such risks.

I HAVE CAREFULLY READ THIS AGREEMENT, WAIVER, AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS AND CANCELLATION POLICY. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN THE CRPD AND MYSELF AND I SIGNED IT OF MY FREE WILL.

Renter Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Renter Signature: \_\_\_\_\_

CRPD Representative Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

CRPD Representative Signature: \_\_\_\_\_