



Community Pool Use Permit Information and Application





Cordova Recreation & Park District provides quality recreational programs, parks and services for our diverse and growing region. We proudly serve communities within Sacramento County including the City of Rancho Cordova and the unincorporated areas of East College Greens, Rosemont, Mather and Gold River.

**Parks
Make
Life
Better!**



2197 Chase Drive
Rancho Cordova, CA 95670

www.cordovarpd.gov • 916-369-9844 • rentals@cordovarpd.gov

Cordova Recreation & Park District (District) is committed to supporting quality aquatic events and activities throughout the community. The District offers a variety of public spaces that can be used as a venue for your needs. This information is intended to help you understand the process of reserving an aquatics facility for your request and to provide helpful planning information. Reservations are on a first come first serve basis. The District requires one (1) month in advance notice for pool rentals. The pool is not available for rental during scheduled CRPD activities, classes and programs.

Facilities and Pricing

Cordova Community Pool - Two (2) Pools

2197 Chase Drive, Rancho Cordova, CA 95670

916-369-9844 | Office hours: Monday-Friday, 8 a.m. - 5 p.m.

The Cordova Community Pool is located at Hagan Community Park.

- This pool will feature two swimming pools. The activity pool has a sloped entry with depths that vary from zero to four (4) feet. The competition pool provides eight (8) deep lanes, two (2) shallow lanes, a diving board and has depths that vary from 3.5 to 12 feet. The complex will feature picnic tables, an open grass area, bleachers and a shade canopy.
- Public Swim Pool Party package includes 20 guests and dedicated space including two tables, 15 folding chairs and a shade canopy. Full facility access including loungers and additional chairs during public swim hours.

Lincoln Village Community Pool

3450 Routier Rd, Sacramento, CA 95827

916-369-9844 | Office hours: Monday-Friday, 8 a.m. - 5 p.m.

The Lincoln Village Community Pool is located at Lincoln Village Community Park.

- This pool is surrounded by open grass areas and a shade canopy. The pool features a sloped entry, and depths ranging from zero to 5.5 feet. Lifeguards are on duty during public swim hours; however, parents are responsible for supervising their children.

Facility	Total # of Guests	# of Lifeguards	Fees Per Hour	Hours <i>2-hour minimum</i>
Cordova Community Pool- Activity Pool only	1-49	4	\$212	Sat & Sun: 9 a.m. - noon 5:30 - 8 p.m.
	50-100	5	\$244	
Cordova Community Pool- Comp Pool only	1-99	4	\$212	Sat & Sun: 9 a.m. - noon 5:30 - 8 p.m.
	100-199	5	\$244	
Cordova Community Pool- Full Facility	1-99	7	\$330	Sat & Sun: 9 a.m. - noon 5:30 - 8 p.m.
	100-249	8	\$362	
	250-500	10	\$425	
Cordova Community Pool- Public Swim	1-20		\$165	Mon.-Thurs. 1 - 4 p.m. Fri. 2 - 7 p.m. Satu & Sun 1 - 5 p.m.
	21+		\$5 per person	
Lincoln Village Community Pool- Full Facility	1-25	2	\$93	Sat & Sun: 9 a.m. - noon 5:30 - 8 p.m.
	26-50	3	\$124	
	51-150	5	\$187	

Rental Policies

1. The facilities may be used by individuals and organizations for private events. For-profit uses and pay at the door activities are prohibited without a Special Use Permit. Contact 916-369-9844 or rentals@cordovarpd.gov for more information regarding obtaining a Special Use Permit.
2. All permits for the use of facilities will be restricted to responsible organizations, groups or individuals in good standing with CRPD.
3. Applicants will ensure CRPD that they will be personally responsible or will guarantee orderly behavior and they will underwrite all damages due to their use of the facilities.
4. Deposit will be refunded upon completion of the rental if the respective facility is returned to its original condition. A refund may take up to six (6) weeks for processing if paid by check or cash. Deposits made by credit card may take up to five (5) business days to be refunded.
5. CRPD is not responsible for any lost or stolen items during your activity in any of the facilities. Please always keep valuable items locked up or with you.
6. Please prepare for the first 10 minutes of your rental for the Lifeguards to review the rules and safety guidelines with the attendees.
7. Please prepare for the last 15 minutes of your rental for the Lifeguards to clear the pool and supervise facility clean-up.
8. Rental time adjustments less than two (2) weeks prior will require coordinator approval and are not guaranteed.
9. Applicants will only be able to access the facility during their rental time. Early entrance is not permitted.
10. Food and drinks are permitted only in designated areas; cake/cupcakes are permitted only in pool-adjacent grass area. Absolutely **NO GLASS** containers, including coffee mugs and juice bottles allowed in the pool vicinity.
11. Smoking, alcohol and drugs are not allowed inside the pool facility.
12. No confetti, glitter or latex balloons are permitted in the pool facility.
13. If the application is falsified or if there damaged, the deposit will be forfeited. Violation of any of the rules and regulations as stated herein may result in forfeiture of rental fees and deposit, and group/individual being denied the privilege of future facility usage. Failure to follow instructions of the District staff may also result in immediate termination of rental. **NO REFUND WILL BE ISSUED.**

Renter Responsibilities

1. Renters are responsible for picking up all trash and placing it in the appropriate receptacles.
2. Renters are required to follow all posted pool rules. It is the responsibility of the renter to ensure all party guests know and follow the rules.
3. Water toys must be approved by Manager on Duty on site.
4. While in the water, all non-swimmers must be within arm's reach of a capable swimmer age 16+. U.S. Coast Guard approved lifejackets cannot be used as a substitute for adult supervision. *Approved lifejackets are only allowed in the Activity Pool at the Cordova Community Pool.*

Cancellations

All cancellation notifications must be submitted via a confirmed email or in person.

Cancellation 60 days in advance:	District retains 25% of the Rental Fee
Cancellation 30 - 59 days in advance:	District retains 50% of the Rental Fee
Cancellation less than 30 days in advance:	District retains 100% of the Rental Fee

In cases of extreme emergency, the District reserves the right to cancel a scheduled event prior to scheduled use without liability. If cancellation occurs because of the District, all payments will be refunded.

Deposit

All rentals require a refundable security and cleaning deposit of \$100 at the time of booking. The deposit will be refunded upon completion of the rental if the facility is returned to its original condition. Refund may take up to six (6) weeks for processing if paid by check or cash. Deposits made by credit card may take up to five (5) business days to be refunded.

Compliance with All Applicable Law, Rules & Regulations

1. The renter shall comply with all local, state and federal laws and regulations related to the use of the facility and public gatherings.
2. The renter agrees to abide by all applicable local, federal and state accessibility standards and regulations.
3. The renter further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health rules, regulations, orders and/or guidance in effect at the time of the use of the facility including, but not limited to, physical distancing, limits on the size of gatherings, use of appropriate sanitation practices, etc.
4. The District reserves the right to immediately revoke the renter's right to use of the facility under this agreement should the renter fail to comply with any provision of this section.

Force Majeure

Notwithstanding anything to the contrary contained in this agreement, the District shall be excused from its obligations under this agreement to the extent and whenever it shall be prevented from the performance of such obligations by any Force Majeure Event. For purposes of this agreement, a "Force Majeure Event" includes but is not limited to fires, floods, earthquakes, pandemic, epidemic, civil disturbances, acts of terrorism, regulation of any public authority and other causes beyond their control. The renter waives any right of recovery against the District and the renter shall not charge results of "acts of God" to CRPD, its officers, employees or agents.

Submitting Your Application

Thank you for your interest in hosting an event at the Cordova Recreation & Park District. Please submit a completed application through mail, in person or through email.

Mail or in person:

Hagan Community Center
Attention: Aquatics
2197 Chase Drive, Rancho Cordova, CA 95670

Email: rentals@cordovarpd.gov

Questions: You may contact the Hagan Community Center at 916-369-9844 or rentals@cordovarpd.gov with any questions or for further information.



2197 Chase Drive
Rancho Cordova, CA 95670

www.cordovarpd.gov • 916-369-9844 • rentals@cordovarpd.gov

Community Pool Use Application

The application must be legible and completed in its entirety prior to submitting

Event Information

Cordova Community Pool

2197 Chase Drive, Rancho Cordova, CA 95670 | 916-369-9844

☐ Activity Pool only ☐ Comp Pool only ☐ Full Facility ☐ Public Swim (1-5 p.m.)

Lincoln Village Community Pool

3450 Routier Rd, Sacramento, CA 95827 | 916-369-9844

☐ Full Facility

Date of Event: _____

Rental Information

Name of Renter: _____ Birthdate: _____

Address: _____ City/State: _____ Zip Code: _____

Email: _____ Phone Number: _____

Secondary Contact: _____ Phone Number: _____

Pool Rules: (Please initial the following)

- _____ Running, horseplay, dunking, unnecessary splashing, diving, hanging on ropes, playing or diving from pool ladders or stairs is not permitted in the pool area
- _____ Glass, latex balloons, confetti, glitter, gum, masks, fins, snorkels and pets are not permitted in the pool area
- _____ Smoking, alcohol and drugs are not permitted at the pool, person(s) under the influence will not be allowed into the pool area
- _____ Food and drinks are permitted only in designated areas; cake/cupcakes are permitted only in pool-adjacent grass area.
- _____ Only U.S. Coast Guard approved lifejackets are allowed in the pool, no other floatation devices are permitted. *Approved lifejackets are only allowed in the Activity Pool at the Cordova Community Pool*
- _____ Attendees must remain in public areas and are not allowed in the lifeguard chair or office
- _____ Non-swimmers must be in arms reach of a capable swimmer age 16+
- _____ Entry into the pool must be made facing the pool, feet first from the side of the pool
- _____ Listen to the lifeguards, failure to adhere to the rules and/or lifeguard direction will result in expulsion from the pool facility

Admittance can be denied or revoked if it becomes a safety hazard to the other patrons or staff any activity judged as unsafe by a lifeguard will not be allowed. No persons shall conduct themselves in the pool or pool facilities in such a manner as to jeopardize the safety and health of themselves or others. All patrons are responsible for knowing and following all rules

Cancellation

Cancellation: 60 days in advance - CRPD retains 25% of the Rental Fee

Cancellation: 30-59 days in advance - CRPD retains 50% of the Rental Fee

Cancellation: less than 30 days in advance - CRPD retains 100% of the Rental Fee

Indemnification Agreement

The renter shall indemnify, defend and hold harmless the Cordova Recreation & Park District, its officers, employees and agents from any and all losses, costs, expenses, claims, liabilities, actions or damages, including for injuries to any person or persons or damage to property arising at any time out of or in any way related to the renter's use or occupancy of a facility or property controlled by the CRPD, unless solely caused by the gross negligence or willful misconduct of CRPS, its officers, employee or agents.

Additionally, I fully understand that my participation in the above-referenced rental exposes me to the risk of personal injury, death, communicable diseases, illnesses, viruses, and/or property damage. I hereby acknowledge that I am voluntarily participating in this activity and agree to assume any such risks.

I HAVE CAREFULLY READ THIS AGREEMENT, WAIVER, AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS AND CANCELLATION POLICY. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN THE CRPD AND MYSELF AND I SIGN IT OF MY FREE WILL.

Applicant Signature

Applicant's Printed Name: _____ Date: _____

Applicant's Signature: _____

CRPD Representative's Printed Name: _____ Date: _____

CRPD Representative's Signature: _____

Return Application to:

*Hagan Community Center
2197 Chase Drive Rancho Cordova, CA 95670
Office Hours: 8 a.m. - 5 p.m.
Email: rentals@cordovarpd.gov*

For Office Use

Total Fees

Fee \$ ____ x ____ hours = \$ _____

Refundable Deposit: \$ _____

Total Rental Fees: \$ _____

Permit #: _____